**Researcher to National Officer – Research and Policy Department – Head Office (Ref: 892)**

**Deadline:** noon on 27 January 2025

**Salary: £31,773 pa** rising to **£38,054 pa** after four yearsꞌ service.

**Location:** Head Office, Salford Quays, M50 3XZ.

The Union of Shop, Distributive and Allied Workers is one of the UK's largest trade unions.

A vacancy exists for a Researcher based at the Union’s Head Office.

**What we Offer:**

* Flexitime
* 34 hours week
* Defined contribution pension.
* Generous holiday entitlement – 24 days rising to 32 days plus bank and customary holidays (pro-rata to commencing month in holiday year and number of days a week worked).
* Free onsite parking, subject to availability.
* Cycle to Work Scheme (subject to passing probation and length of contract).
* Season Ticket Loan (subject to length of contract).
* Free health assessments (post probation).

**The principal duties are**: to provide advice and information on employee relations, employment, political, economic, and social issues, support the Union's campaigning work as required, provide a support service to National Officers as required and provide advice to members, reps and officials on company and sector--specific issues.

**The successful applicant will possess**: a knowledge and understanding of employee relations; the ability to develop knowledge quickly on a wide range of topics and respond to fast-moving situations; the ability to prioritise work, including anticipating other people's timescales and demands, and have well-developed planning and organisational skills; the ability to communicate effectively and liaise competently with officials, staff, members, and employers; the ability to understand and consolidate complex member queries and identify the relevant information from their query to assist them; the ability to make sound judgements and know when to refer more complex queries.

You can download an application pack below. Alternatively, please e-mail [jobvacancies@usdaw.org.uk](mailto:jobvacancies@usdaw.org.uk), or telephone 0161 413 0904, quoting **Ref: 892.**

The closing date is **noon on Monday, 27 January 2025.**

**This is a re-advertisement and previous applicants need not apply.**

**CVs are not accepted. No agencies please.**

Usdaw is an Equal Opportunities Employer**.**